

## Procedures:

As a visitor to our school, should you have a concern in respect of Child Abuse, you are expected to follow the same procedure as any other adult working in our school.

**Discuss the issue immediately with the Class Teacher or contact one of the Designated Safeguarding Leaders listed in this brochure via the school office.**

Remember that an allegation of child abuse or neglect may lead to criminal investigations, so don't do anything that may jeopardise a police investigation such as:

- asking leading questions
- attempting to investigate the allegation of abuse
- interviewing the child

A record of concern, suspicion or allegation should be made at the time or as soon as possible.

Further information, including the KMS Safeguarding Policy and the DFE's Keeping Children Safe in Education, can be found at <https://kings-meadow.oxon.sch.uk/infomation/safeguarding/>

## Designated Safeguarding Lead

Mrs L Daulton Headteacher

## Deputy Designated Safeguarding Leaders

Mr R Laurie Deputy Headteacher  
Mrs M Ward Assistant Headteacher  
Ms K Rainer EYFS Phase Leader  
Miss L Golden SENCO  
Mrs D Herring Breakfast & After School Club Supervisor

## Other staff trained in dealing with Safeguarding issues

Mrs R Dalton Home School Link Worker  
Mrs C Starkey School Governor

**King's Meadow Primary School**  
**Shakespeare Drive**  
**Bicester**  
**Oxfordshire**  
**OX26 2LU**

**Tel: 01869 323525**

**E: [office.2210@kings-meadow.oxon.sch.uk](mailto:office.2210@kings-meadow.oxon.sch.uk)**

**W: <https://kings-meadow.oxon.sch.uk/>**

## Oxfordshire County Council Safeguarding Contacts:

### Oxfordshire County Council Safeguarding Team -

Telephone 01865 810603 or email the LADO team: [lado.safeguardingchildren@oxfordshire.gov.uk](mailto:lado.safeguardingchildren@oxfordshire.gov.uk)

### Oxfordshire Multi-Agency Safeguarding Hub -

Telephone 0345 050 7666

<https://www.oxfordshire.gov.uk/business/information-providers/multi-agency-safeguarding-hub>

# Safeguarding and Child Protection



**KIND MOTIVATED SUCCESSFUL**

## Safeguarding and Child Protection

At King's Meadow School we take Safeguarding and Child Protection very seriously.

In line with our approach where every child matters, we recognize our responsibilities for safeguarding children and ensuring that we provide a secure learning environment where children are happy and can achieve.

### We Strive to:

Practice safe recruitment by checking the suitability of staff and volunteers to work with children.

Raise awareness of Child Protection issues and equip children with the skills needed to keep them safe.

Develop and implement procedures for identifying and reporting cases, or suspected cases, of abuse.

Support children who have been abused in accordance with their Child Protection Plan.

Establish a safe environment in which all children can learn and develop.

## Visiting us

### It is essential that all visitors to our school:

- Have current and appropriate DBS clearance if working directly with children.
- Have a knowledge of national safeguarding expectations including Keeping Children Safe in Education and The Prevent Strategy.
- Have knowledge of the school's safeguarding policies and procedures.
- Are aware that they should discuss and/or take advice **promptly** from the member of staff they are visiting, **any incident which could give rise to concern.**
- Work and are seen to work in an open and transparent way.
- Treat all pupils equally, never building 'special' relationships or confer favour on particular pupils.
- Are aware that breaches of the law and other professional guidelines could result in criminal or disciplinary action being taken against them.

### All adults who visit our school must ensure that their relationship with pupils remains on a professional footing:

Only touch children for professional reasons, when this is necessary and appropriate for the child's wellbeing or safety.

Not behave in a way that could lead a reasonable observer to question your conduct, intentions or suitability to care for other people's children.

Not make arrangements to contact, communicate with or meet with pupils outside your work (including use of emailing, text, other messaging systems and social networking sites).

Working with children may involve floor/carpet activities. Helpers need to dress appropriately.

Not take personal images of children during the school day when working as a volunteer/ helper.

Not discuss confidential matters outside school including posting information on social networking sites.