

King's Meadow School Parent Teacher Association
Registered Charity No. 1040217

Wednesday 15th January 2020 in the School Prep Room at 7.15pm

COMMITTEE MEETING - Minutes

Ordinary Business

- 1] **Attendees:** Clare Doolan (Treasurer), Becky Nash (Chair), Nicola Scales (Committee Member), Rachel Pancott (Committee Member), Rebecca Ryczowski (Teacher), Lindsey Daulton (Head Teacher), Claire Few (Secretary, Emma Dixon (Parent), Tracey Taylor (Committee Member), Nicola Young (Committee Member), Nicki Baynes (Parent), Anna Lee (School Administrator), Mrs Merrett (Teacher)
Absence: Katherine Eley
- 2] **Minutes of the Committee Meeting held on Monday 25th November 2020** – Agreed. To be forwarded to the School Office to be shared on the School Website.
- 3] **Previous Minutes:** A couple of items still need looking in to: -
Banners – Nicki Baynes has agreed to look in to costs for these.
PTA FB Page – Admin's need updating.
PTA email – Password needs changing once it has been decided who is to have access.
- 4] **Treasurer's update:**
Christmas Fayre – Slightly down on the previous year. Tombola didn't do as well, need to re look at this for the next fayre. Was it the location or other factors? The Year stalls did lots better.
Christmas shopping event went well.
Christmas Performances - £410
£5262.75 income so far for school year 2019/2020 and still lots of events to come.
- 5] **Family Bingo:** Saturday 8th February. Voted that there will be a drinks license for the event. Need small prize for those that loose out if two or more winners for the game. Small bag of sweets maybe? Need prizes. Anyone know businesses that will donate vouchers? Anyone know companies that would donate the Hot dog rolls? Nicola Young knows a parent that works at Warrens Bakery, she will ask. Need a Bingo Caller. Need Felt tip pens or Bingo Dabbers.
- 6] **Disco:** All sorted for the upcoming Disco, booking s live on the PTA Events Page. Agreed that the next disco is Friday 16th October 2020 - Becky will book.
- 7] **Easter Tombola:** Dress down day for Easter Egg donation is Friday 27th March. Wednesday 1st April 1pm to ticket them up for the Tombola. Need to split them in to 4 so they can go in to 4 areas. Easter Tombola and Tea shop is Thursday 2nd April.
- 8] **Second Hand Uniform Sale:** To be held on Friday 28th February at 3pm.

- 9] **80's Night 2021:** The 80's group Sledgehammer have asked us for dates to perform in 2021 at the school. Look at early March 2021. Mrs Daulton to check what the maximum number we can have in the hall when there aren't all the tables in like for our other events. Taking in to consideration the limited toilets etc. Claire Few to contact Sledgehammer with date options.
- 10] **Easyfundrasing:** The total is now at £120 from 38 supporters. Need to promote wherever possible.
- 11] **School Lottery:** Promote, Promote, Promote. First draw is Saturday 15th February. Such a great income stream for the school. Only £1 per ticket per week.
- 12] **Mother's Day:** Flower pots with bulbs/seeds. Not to be plastic pots, maybe bio-degradable ones and the children could decorate the paper cuff/case.
Candles – with a transfer on?
Still to be decided what is going to be done. However, the time set aside in school for it is w/c Monday 9th March.
- 13] **Defibrillator:** The office is waiting for a reply from the Oxfordshire County Council's recommended suppliers. Nicola Young is also waiting for replies from Organizations. Clare Doolan has hard copies from the GOV.UK website. Need to liaise further with the office as to the next steps.
- 14] **Summer Fayre:** Date has been set as Saturday 13th June. Katherine Eley to arrange further. Bouncy Castle's can now be booked.

Any Other Business

- 15] **Film Night:** Price to be £3.50. Becky to email the film list over to the school. Once confirmed the films are ok it will go on the PTA events page. Clare Doolan to arrange purchase of the popcorn and drinks. List will be given to the school of who in the class is staying for film night.
- 16] **Comedy Night:** Just waiting for written confirmation of the cost from Lone Wolf Comedy. Poster is being done and then the tickets will be on sale asap on the PTA Events page.
- 17] **Textile Bank:** School office have confirmed location. Claire Few to contact the company back to arrange it for the school.
- 18] **Head Teachers Wish List:** Mrs Daulton has asked if we would consider fundraising for a full set of 32 Chromebooks for the school (with charging tower etc.). It is approximately £10,000. Voted and agreed that we would fundraise for this. Mrs Lee to provide full quote for all that is required for a full set and pictures we can use to promote to the parents.
- 19] **Quiz Night:** Welcome back to Mrs Merrett, she would like to put on another quiz night and will speak with Mr Roberts for a possible date, to be in the last term of the school year.
- 20] **Date and Time of next meeting** – Wednesday 4th March 2020