

King's Meadow School Parent Teacher Association  
Registered Charity No. 1040217

Wednesday 28<sup>th</sup> April 2021 Virtual meeting at 8pm

**COMMITTEE MEETING - Minutes**

**Ordinary Business**

- 1] **Attendees:** Clare Doolan (Treasurer), Becky Nash (Chair), Claire Few (Secretary), Nicola Young (Committee Member), Nicola Scales (Committee Member), Michelle Dye (Committee Member), Mrs Daulton (Head Teacher), Miss Roche (Teacher), Mrs Powell (Teacher).  
**Absence:** Katherine Eley (Vice Chair), Mrs Merrett (Teacher), Rachel Pancott
- 2] **Minutes of the Committee Meeting held on Wednesday 3<sup>rd</sup> March and Thursday 11<sup>th</sup> March 2021** – Agreed. To be forwarded to the School Office to be shared on the School Website. **Action Required CF**
- 3] **Previous Minutes:**
  - Sledgehammer event confirmed by Claire for 5<sup>th</sup> March 2022
  - New books, PTA waiting for school to confirm stock check. Miss Roche mentioned that Wing B had received some new books. PTA were unaware of these books, Miss Roche to check where they have come from. **Action Required BR**
  - The PTA asked if the school were accepting book donations, Mrs Daulton confirmed they were not due to COVID and having to quarantine them.
  - Have the new noticeboards been put up yet? Mrs Powell to check progress on them **Action Required RP**
  - Uniform donations have been asked for preferably with the new logo, as the school are now running low on stock. PTA will send a flyer out asking for donations with the new logo. **Actioned required BN**
  - Disco, still booked in for the end of term. Mrs Daulton is happy for this to go ahead. Mrs Daulton has attended a Guidance Meeting with the School Board and has asked when we can start mixing year bubbles, at the moment it is still on hold. PTA will confirm nearer the time if we can go ahead with restrictions possibly being lifted. **Action Required BN**
  - Hopefully with restrictions being lifted, the school will be able to do something for Year 6 as well.
- 4] **Treasurer's update:**
  - £7195 in the bank account.
  - Treasure Trail raised £242.80, sold 52/54 trail, 45 families. The families that took part enjoyed the trail, PTA to look into organising another one, **Action Required BN**
- 5] **Fathers Day:** All gifts have been purchased, just need to order bags. A decision needs to be confirmed to who will run the "shop". We need to wait until 17<sup>th</sup> May, when further

restrictions are lifted. Mrs Powell said the children could fill out an order from and inform the PTA, then the gifts could be boxed up and the teachers will give them out on the Friday. The money for the gifts would have to be the exact amount. Need to confirm if it would be a “class order” or “school order”. Mrs Daulton asked if it would be split into keystages? The PTA need to discuss and work out the logistics with stock levels. **Action required PTA**

- 6] **Summer Gathering:** Confirmed date for Saturday 3<sup>rd</sup> July outside, providing restrictions have been lifted. A poll was carried on the KMS Community Page and the majority of the parents were happy for a BBQ/picnic. A basic plan needs to be put in place just in case restrictions are not lifted.

PTA informed the teachers that they were looking at a BBQ, Bar, Tea Room, Teddy Tombola, Tombola and some kind of background entertainment such as some music or a disco. Mrs Daulton was a little nervous on the selling of second hand toys. It was therefore agreed that the PTA would have a “Welcome to the end of the year” BBQ, Bar and Tea Room community gathering.

Mrs Daulton wants the event to go ahead but is still worried about the guidelines. The PTA assured her that the BBQ helpers would be equipped with PPE, all social distancing queues would be adhered to and risk assessments would be carried out.

All BBQ food can be ordered in advance and can be cancelled at the last minute if restrictions are not lifted.

The School Board will agree to guidance rules nearer the time of 17<sup>th</sup> May.

- 7] **Virtual Pet Show:** We have had gifts donated from Pets at Home, there will be 4 categories: Dogs, Cats, Other and Draw your Dream Pet. The prizes will be 2 hampers, a gift voucher for “other” category and a craft set for the “drawing” category. Details will go on PTA events the week before May Half Term at a cost of £2.50 per entry, we will make £2 profit and 50p admin fee. All entries will be emailed to Mrs Daulton on Wednesday 9<sup>th</sup> June for the judging to take place on Friday 11<sup>th</sup> June.

- 8] **Hoodies:** PTA have sold 55 which puts us in the cheaper price bracket, therefore £176 will be coming back to the school which can go towards the pizza night. Mrs Daulton raised the question of are the premium children missing out? The PTA was not aware of this. Mrs Daulton to look into whether premium children have been offered hoodies. Clare said the orders have gone in but we should be able to add extra's if needed. **Action Required LD to confirm with CD**

- 9] **Teachers Update:** Miss Roche confirmed the PTA recruitment video has been completed. Mrs Powell shared the video at the meeting, which was amazing. PTA have asked if the PTA email and Facebook page could be added at the end. Leaflets to go on all notice boards. Recruitment video to be uploaded on the School website and a link will also be posted in one of the school newsletters. Miss Roche to liaise with Mr Cox to how this can be done. We cannot put the video on any of the Facebook pages, due to safeguarding. **Action Required BR to liaise with RC**

10] **Date and Time of next meeting** – The next meeting will be Wednesday 23<sup>rd</sup> June 2021 at 8pm.