

King's Meadow School Parent Teacher Association  
Registered Charity No. 1040217

Wednesday 3<sup>rd</sup> March 2021 Virtual meeting at 8pm

**COMMITTEE MEETING - Minutes**

**Ordinary Business**

- 1] **Attendees:** Clare Doolan (Treasurer), Becky Nash (Chair), Claire Few (Secretary), Nicola Young (Committee Member). Katherine Eley (Vice Chair) Nicola Scales (Committee Member), Michelle Dye (Committee Member), Mrs Merrett (Teacher), Miss Roche (Teacher), Mrs Powell (Teacher).  
**Absence:** Rachel Pancott
- 2] **Minutes of the Committee Meeting held on Wednesday 11<sup>th</sup> November 2020** – Agreed. To be forwarded to the School Office to be shared on the School Website. **Action Required CF**
- 3] **Previous Minutes:**
  - Bags 2 School – to be addressed in the future maybe for a September collection
- 4] **Treasurer's update:**
  - £6700 in the bank account.
  - Balloon race raised £208.50 with only 30 families taking part.
  - Auction raised £213.10
  - Lights Trail raised £15.50
  - Krispy Kreme sale £226
- 5] **Committee Recruitment:** With the majority of the committee only having 2 years left at the school and the treasurer stepping down (Year 6 parent) at the end of this school year it is really important that we try and recruit into the committee new members. This way they can be trained and/or do a shadowing role whilst we have an opportunity. If no new members are recruited the PTA will fold in 2 years. Recruiting virtually is a big challenge however we need ideas to entice people to become members. Ideas need to be thought of ASAP. Suggested a video or photo montage to go out to parents showing them all the fun things we are involved in. Mrs Powell will speak to Mrs Daulton to see if we can do any filming etc. Suggested that maybe she could push the importance of the role of the PTA in a newsletter. We ideally need new committee members by the September AGM. **Action Required ALL**
- 6] **Father's Day:** We have a shop ready to go, Mrs Merrett will speak to Mrs Daulton to see how we may be able to incorporate this in the school day due to current Covid restrictions. At least 3 PTA members are regularly tested for Covid and have volunteered to be the PTA members that enter the school if it is allowed. **Action Required Mrs Merrett**
- 7] **Film Night:** Was planned for May but this isn't possible to go ahead at this time due to current restrictions.

- 8] **Summer Fayre:** Mrs Daulton has given the go ahead of a scaled down Summer Fayre with the tentative date of Saturday 3<sup>rd</sup> July. Just a school led event with no external charities, bouncy castles etc. Back to the basics of tearoom, stalls, tombola etc. **Action Required ALL (further meeting to discuss this needed ASAP)**
- 9] **Raffle Prizes:** We currently have lots of raffle prizes ready to go so will now be a Summer Fayre Raffle. Need to cost up the tickets, ordering process etc. in case the fayre must be cancelled at the last minute. Can the raffle tickets be given to school to distribute? Can they be returned to the school with the money? **Action Required ALL (further meeting to discuss this needed ASAP)**
- 10] **Disco:** The 9<sup>th</sup> July disco is still booked, would be great if we can go ahead with it as would be the last for Year 6 and to end the year on a high. Teachers to check if possible. Do we need to split the disco into years 1 & 2, Years 3 & 4 and Year 5 & 6? Maybe over 2 dates? Or shorter sessions on one night? The amount charged by the Disco man will increase if we change our requirements. Future dates booked are 15<sup>th</sup> October 2021, 11<sup>th</sup> February 2022 and 8<sup>th</sup> July 2022. **Action Required Teachers to check with Mrs Daulton.** Update: Becky has spoken with the Disco man and it will have to remain the same or be cancelled.
- 11] **80's Night:** Book with Sledgehammer for 5<sup>th</sup> March 2022. **Action Required CF**
- 12] **Hoodies:** Mrs Merrett is sorting the details in school and will liaise with Clare Doolan. It was voted that if any overpayments on the hoodies then the money will be given back to the school for the end of Year celebrations for Year 6.
- 13] **Virtual Pet Show:** Hold a virtual Pet show in May and will have categories for those who don't have a pet. Pictures to be submitted and voted or judged on to find a winner. Possibly Mrs Daulton to judge or maybe a Vet. Teachers to ask Mrs Daulton if she would like to judge. Details to be discussed further. **Action Required Teachers to ask Mrs Daulton**
- 14] **Easter fundraising:** Ideas considered are design an Easter bonnet, colour/decorate an egg and a treasure hunt. A parent has very kindly sent through a treasure hunt that they designed for their family. Decided we will do the Bicester Treasure Hunt to coincide with Easter school holidays. Details need to be discussed further.
- 15] **Fundraising Requests:** In the short term the school would like to update the reading books in Wing B to a cost of £1000. It was voted and agreed for the purchase. The Krispy Krème donation of £226 will go towards the books and the remainder will be paid for by the PTA. Long term fundraising the Quad needs re vamping to make it more of a useable space for the children, could possibly come in at a cost of £10,000. It was voted and agreed that this will be the next big fundraising project.

#### **Any Other Business**

- 16] **Notice Boards:** Have the new Notice boards been put up around the school? With the pending restrictions being lifted it will be great to get them ready for the parents to see. **Action Required Teachers to check**
- 17] **Quiz Night:** Would be great to have a Quiz night early November and a teacher/PTA event led so that if restrictions are still in place it can be easily cancelled. **Action Required Mrs Merrett to check with Mr Roberts**

18] **Date and Time of next meeting** – The next virtual meeting will be Wednesday 28<sup>th</sup> April 2021 at 8pm.