

King's Meadow School Parent Teacher Association
Registered Charity No. 1040217

Wednesday 2nd March 2022 at 7.00pm KMS Meeting Room

COMMITTEE MEETING

Ordinary Business

- 1] **Attendees:** Becky Nash (Chair), Claire Few (Secretary), Michelle Dye (Vice Secretary), Dawn Lewis (Treasurer), Mrs Powell (Teacher), Anthony Connor (Committee Member), Mrs Merrett (Teacher), Nicki Baynes (Committee Member)
Absence: Mrs Daulton (Head Teacher), Katherine Eley (Vice Chair), Miss Roche (Teacher), Craig Williams (Parent), Nicola Scales (Committee Member), Fiona Holman (Committee Member)

- 2] **Minutes of the Committee Meeting held on Wednesday 12th January 2022** – Agreed. To be forwarded to the School Office to be shared on the School Website. **Action Required MD**

- 3] **Matters Arising from the Minutes:** Anthony mentioned that he was unable to access the PTA website. Becky confirmed she has set Anthony and Craig up to be listed under the Committee and make them the web designers of the site. **Action Required: BN**

The sponsor a brick discussed at the last meeting, to be mentioned to Mrs Smith at her presentation next week. **Action Required: BN/AC**

- 4] **Treasurer's update:**
- Disco £835 which was up on the October disco
 - Bank currently has £10,800
 - Money made this year £6,768

- 5] **Sledgehammer:** To go ahead on Saturday 5th March 2022. Set up from 4.30pm, tables will be arranged on Saturday by Claire and Becky. At the end of the evening they will all be disinfected and returned to the classrooms or left in the hall for Monday morning. Mrs Merrett confirmed that all the drawers will be taken out of the tables.

The band will finish at 10.30pm and take 2 hours to pack away. The float will be left in Mrs Daulton's office. The PTA has sold 75 tickets which covers the cost of the band.

A leaflet has been produced to be distributed to the residents of Tweed Crescent, so they can be made aware that there may be some noise Saturday evening. Smoking Area to be agreed for the evening, as this will need to be away from the School.

- 6] **Mothers Day:** All gifts have been purchased, along with packaging. Teachers to provide a timetable for the week, along with labels with the children's names on. Afternoon shop will run from Monday 21st-25th March outside Miss Roche's class.

- 7] **Film Night:** Confirmed for Friday 25th March. PTA to sell tickets at £4 on PTA Events, 2 weeks prior to the 25th. The deadline for purchasing tickets will be on Wednesday 23rd, this will enable the PTA to purchase the correct amount of popcorn and drinks.

Teachers need to confirm which films and which classrooms are to be used, so the PTA can inform parents of collection points and times. **Action Required: Mrs Powell/Mrs Merrett**

Ask Teachers if the nursery are to be included for Film Night? FSU to confirm with Mrs Powell. **Action Required: Mrs Powell**

- 8] **Easter Tea Room/Tombola:** Friday 1st April – non uniform day in exchange for an Easter egg for the tombola on Thursday 7th April. The PTA will run a tea room in the hall and will ask for volunteers and cakes prior to this. Gluten free eggs will also be purchased, just in case of any special dietary needs.

- 9] **Summer Fayre:** Confirmed for Saturday 2nd July. Katherine was unable to attend the meeting but asked the Teachers/Committee the following:

- Would anyone being willing to join the Planning Team, if you would like to help, please let Katherine know.
- Would Year 6 be happy to run the Tea Room – Mrs Powell confirmed, yes
- Would Year 5 be happy to assist with the games - Mrs Powell confirmed, yes
- Mrs Law to open the fayre with the Strictly Team – Mrs Powell to ask the question
- Would Woodstock gymnastics like to do a show?
- Mrs Merrett, are you still in touch with the Fire Brigade? Mrs Merrett has got a new contact and will confirm
- Bar “friend group” Younger Year groups, would you be happy to ask for volunteers, Anthony, Dawn and Nicki to ask and put on the year group pages. Need a minimum of 2 at a time for the Bar.

Need to find another Bouncy Castle company as the one we had booked has sold the big galleon and the slide is already being used. If anyone knows of any companies, please let Katherine know. We really need a company that only take a profit on the day.

- 10] **Fathers Day:** 19th June 2022, PTA needs ideas on gifts.

Legobrick keyrings, these can be purchased online and personalised, the PTA then get commission on how many are sold.

Nicki to speak to Jo in FSU to ask about personalised gifts. **Action Required: NB**

Chocolate bar with the “child’s design” as a sleeve.

Gingerbread/Cookie with the child’s design.

Anthony to have a think about with Dad’s would like to receive. **Action Required: AC**

- 11] **Event for next term:** We have no events for next term after Easter.

Bingo afternoon was suggested with a raffle. Mrs Powell advised the PTA that the Y6 SATS are week commencing 9th May. A provisional date of Saturday 14th May was agreed to run the Bingo.

Race Night would be another event that could run on a Friday night.

- 12] **Hoodies:** This is all done online by the parents, Mrs Merrett to give the names to the company. PTA has advised them that we will use the order of 25 bracket. If we go over the bracket with ordering, the PTA will receive a refund and this will go towards the Y6 leaver's pizza/McDonalds.

Becky to ask the company for a sample hoodie. **Action Required: BN**

- 13] **Council Grant:** Claire informed the Committee that the local council do a grant which they allocate to charities. The closing date for application forms is 11th March. The PTA could use this grant to go towards the Quad. If anyone is available to complete the application, please let Claire know for the all the details. The following documents will need to go with the application, constitution, up to date accounts and support/evidence documents. Mrs Smith could supply information she has for the Quad Project.

- 14] **Teachers Update:** Books for leavers – the children are asked what book they would like. Mrs Merrett asked if the PTA would fund this, this was agreed by the PTA at the average price of £7 per book.

“In School” trophies only, the PTA asked the teachers if they would like these this year.

- 15] **Other Business:**

Quad Project: Mrs Smith has invited the Committee to a presentation of the Quad Project on Wednesday 9th March at 4.30pm.

Mrs Smith has requested a plant sale to take place to raise some money for the Quad. On 17th June the School will have a non-uniform day in exchange of a plant. Mrs Smith will then hold a plant sale on the same day. Any plants that are not sold, Mrs Smith will look after until the summer fayre and sell at her stall on the 2nd July. If any plants are left over Mrs Smith will plant them in the Quad. Mrs Smith would also like to display the plans of the Quad to the parents, on her stall. The PTA agreed they were happy for this to happen.

February Disco: We had a few problems with the Foundation parents at the disco not following the rules. The PTA had to tell some parents that their children were not allowed in the tea room, but they still kept coming in. Also some of the parents were videoing their children at the Disco.

An option for future disco's could be to let the Foundation children come through the ITU room with the Parents at the beginning and then the child thinks that the parent has left. If

there is an issue with the child in the Disco a volunteer will go and get the parent. The PTA will trial this at the Summer Disco.

- 15] **Date and Time of next meeting** – The next meeting will be Wednesday 4th May 2022 at the 7.00pm in the KMS Meeting Room.